Means Forms

TELEPHONE QUOTATION

DATE

PROJECT

TIME

FIRM QUOTING

PHONE ( )

ADDRESS

BY

ITEM QUOTED

RECEIVED BY

WORK INCLUDED	AMOUNT OF QUOTATION
DELIVERY TIME	**TOTAL BID**

DOES QUOTATION INCLUDE THE FOLLOWING:

If ☐ NO is checked, determine the following:

STATE & LOCAL SALES TAXES	☐ YES	☐ NO	MATERIAL VALUE
DELIVERY TO THE JOB SITE	☐ YES	☐ NO	WEIGHT
COMPLETE INSTALLATION	☐ YES	☐ NO	QUANTITY
COMPLETE SECTION AS PER PLANS & SPECIFICATIONS	☐ YES	☐ NO	DESCRIBE BELOW

EXCLUSIONS AND QUALIFICATIONS

ADDENDA ACKNOWLEDGEMENT

TOTAL ADJUSTMENTS

ADJUSTED TOTAL BID